



MOBILE PHONE EXPENSES

USE THE BELOW IF YOU ARE CLAIMING UNDER \$50 IN TOTAL FOR THE YEAR:

NUMBER OF CALLS MADE: _____
X
75CENTS (PER CALL) = _____

IF YOU ARE CLAIMING MORE THAN \$50 PLEASE ANSWER THE BELOW AND FILL OUT WITH YOUR DETAILS:

1. Did you use your mobile phone for work purposes? **YES / NO**
2. Do you have a phone bill from your service provider that is for a 4 week period? **YES / NO**
3. Have you found out from your service provider how much of your phone bill is for phone calls only? **YES / NO**

NUMBER OF WORK RELATED CALLS FROM PHONE BILL: _____
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TOTAL PHONE CALLS MADE FROM PHONE BILL: _____
X 100

= WORK USE %: _____
X

CALL RELATED PORTION OF YOUR PHONE BILL: _____
=

AMOUNT TO BE CLAIMED PER MONTH: _____

SIGN HERE: _____

DATE: _____