

## INTERNET EXPENSES

### CLAIMING MOBILE PHONE DATA:

1. Did you use your mobile phone data for work purposes? YES / NO
2. Do you have a phone bill from your service provider that is for 4 weeks or more? YES / NO
3. Have you found out from your service provider how much of your phone bill is for the phone data only? YES / NO

AMOUNT OF DATA USED FOR WORK: (Mb) OR (Gb) \_\_\_\_\_  
 $\div$   
 TOTAL DATA AVAILIABLE FOR MONTH: (Mb) OR (Gb) \_\_\_\_\_  
 $\times 100 =$  WORK % \_\_\_\_\_  
 $\times$   
 COST OF BILL (FOR PHONE DATA PORTION ONLY) \$ \_\_\_\_\_  
 = MOBILE PHONE EXPENSE TO CLAIM PER MONTH \$ \_\_\_\_\_

### CLAIMING HOME INTERNET:

1. Did you use your home internet for work purposes? YES / NO
2. Do you have a home internet bill from your service provider that is for 4 weeks or more? YES / NO

AMOUNT OF DATA USED FOR WORK: (Mb) OR (Gb) \_\_\_\_\_  
 $\div$   
 TOTAL DATA AVAILIABLE FOR MONTH: (Mb) OR (Gb) \_\_\_\_\_  
 $\times 100 =$  WORK % \_\_\_\_\_  
 $\times$   
 COST OF BILL (FOR PHONE DATA PORTION ONLY) \$ \_\_\_\_\_  
 = MOBILE PHONE EXPENSE TO CLAIM PER MONTH \$ \_\_\_\_\_

SIGN : \_\_\_\_\_

DATE: \_\_\_\_\_